

Professional and Vocational – Quality, Curriculum and Community Committee

Venue: Conference Room 1, South Shields

Date: Wednesday 15 February 2017

Time: 4.00pm – 5.50pm

Members Present: Malcolm Grady (in the Chair)
Peter Davidson
Mark Overton
Alain Reynier (part)

Apologies: Elaine Smith
Andrew Watts
Susan Wear
Lindsey Whiterod

In Attendance: Neil Longstaff (Clerk)
Alison Maynard

ITEM NO.	ISSUES	ACTION
1.	<p>Apologies for Absence</p> <p>The members approved apologies for absence received from those identified above after first considering their reasons for absence.</p>	
2.	<p>Declarations of Interests</p> <p>Members were reminded to declare any conflict of interest as they arose on the agenda.</p>	
3.	<p>Minutes of the Previous Meeting</p> <p>The minutes of the meeting held on 23 November 2016 were approved and signed by the Chair.</p> <p>Matters Arising</p> <p><u>3.1 Committee Workplan 2016-17</u></p> <p>The Clerk confirmed that the PVC Workplan had been amended to show 'curriculum strategy review' was to be undertaken in each spring term and this report had been placed on the agenda for discussion.</p> <p><u>3.2 FE College Self-Assessment 2016-17</u></p> <p>AM confirmed that she had conveyed governors thanks to staff for their hard work.</p>	

	<p><u>3.3 Reports</u></p> <p>AM and the Clerk confirmed that the following reports had been presented to and approved by the Board:</p> <ul style="list-style-type: none"> • FE College Self-Assessment 2016-17 • Quality Improvement Plan 2016-17 • Quality Strategy (FE) 2016-19 • Quality Report <p>AM reported that the College continued to have difficulties engaging with some local schools although progress was being made. The College was becoming far more 'visual' by means of staff serving on various local Boards. A meeting with the Head Teacher of a local comprehensive school had been arranged to discuss their hairdressing qualification as it was denying students access to a good apprenticeship through the College. It was stressed that schools need to do what was best for the individual student not the schools themselves. AM was to keep governors updated on developments.</p>	
4.	<p>Quality Report</p> <p>Confidential item.</p>	
5.	<p>Curriculum Strategy 2017-20 Review</p> <p>Confidential item.</p>	
6.	<p>Quality Improvement Plan 2016-17</p> <p>This report provided the Committee with an update on areas for improvement identified through the College Self-Assessment Report (SAR) 2015/16. This was a working document updated regularly by the Principal – PVC with feed in by Assistant Principals, Managers and course teams.</p> <p>AM highlighted the areas for improvement, which covered the following:</p> <ul style="list-style-type: none"> • Improve Achievement rates (previously success rates) • Increase high grades for GCSE English and maths • Value Added • Improve timely achievements for Apprenticeships • Increase market share for 16-18 learners and apprenticeships <p>Governors were informed that the document was now RAG rated to clearly show impact and the progress being made. AM was working closely with curriculum managers to focus on the action plans needed.</p> <p>Governors commented that this was an excellent and informative report.</p> <p>It was suggested that AM reviews the monitoring scale used with the RAG rating as there needed to be some standardisation based on the significance of the risk.</p> <p>Resolved:</p> <p>i. That the Committee agrees the report and asks that the key issues be reported to the Board.</p>	<p>AM</p> <p>AM</p>

	<p>ii. That the Committee agree the strategies which are being implemented to improve standards.</p> <p>iii. That the Committee agree the areas that continue to be prime focus in the forthcoming academic year i.e. Apprenticeships, Engineering, improving Value Added and English and maths achievements.</p>	
7.	<p>Any Other Business</p> <p>None.</p>	
8.	<p>Identification of Confidential Items</p> <p>Resolved: That the Quality Report and Curriculum Strategy 2017-20 Review are to remain confidential.</p>	
9.	<p>Date and Time of Next Meeting</p> <p>It was noted that the next meeting of the Committee was scheduled for Wednesday 14 June 2017 at 4.00pm.</p>	

Chair's signature.....

Date:.....